



MUĞLA SITKI KOÇMAN UNIVERSITY
FACULTY OF MEDICINE

2021-2022

ENGLISH PROGRAM

PHASE V

Department of Emergency Medicine

CLERKSHIP GUIDEBOOK

CLERKSHIP LOG BOOK

CLERKSHIP PROGRAM

Prepared by Department of Emergency Medicine

INTRODUCTION

Dear Students,

Welcome to the Emergency Medicine clerkship program which is an important part of your education.

In this clerkship program, which is going to continue for 2 weeks, we aim to give the basic education of the clerkship program in all aspects of theoretical courses and practical applications. This guide describes what you will learn and perform during your clerkship, the rules you must follow in our clinic, and the working conditions. We wish you all success with the belief that this guide will guide you sufficiently through your clerkship studies.

A. GENERAL INFORMATION	
Course Code	5002
Course Title	Emergency Medicine
Duration of the course	2 weeks
Theoretical Course duration (Hours)	57
Application Course duration (Hours)	14
AKTS	3
Year	Phase V
Level of Course	Undergraduate (Bachelor)
Required/Elective	Required
Program	Faculty of Medicine (English)
Language	English
Style	Formal
Teaching Methods:	Theoretical lessons Case Discussions Clinical Skill Training Practices Learner-Centered Education Practices
Recommended Legislation Reading:	<ol style="list-style-type: none">1. MSKÜ Ön Lisans ve Lisans Eğitim-Öğretim Yönetmeliği2. MSKÜ Tıp Fakültesi Eğitim-Öğretim ve Sınav Yönetmeliği3. MSKÜ Tıp Fakültesi Sınav Kılavuzu4. Yükseköğretim Kurumları Öğrenci Disiplin Yönetmeliği

B. TEACHING STAFF

Head of the Department:	Assoc. Prof. Dr. Ethem Acar
Supervisor of the Clerkship Education Program	Assist. Prof. Dr. Kıvanç Karaman
Supervisor of the Examinations and End of Clerkship Survey:	Assist. Prof. Dr. Kıvanç Karaman
Teaching staff of the Clerkship Program:	Assoc. Prof. Dr. Yalçın Gölcük Assist. Prof. Dr. Kıvanç Karaman Assist. Prof. Dr. Ahmet Demir

C. PHYSICAL SPACES

Classrooms and Study Areas	<p><u>Classroom Floor-Room No:</u> Classrooms in the Training and Research Hospital assigned to the clerkship</p> <p><u>Polyclinic Floor-Room No:</u> Adult Emergency Service of Training and Research Hospital- first floor</p> <p><u>Service Floor (if available):</u></p> <p><u>Operation Room Floor-Room No (if available):</u></p> <p><u>Laboratory Floor-Room No (if available):</u></p>
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D. OBJECTIVES- AIMS-LEARNING OUTCOMES OF THE CLERKSHIP PROGRAM

Objectives (MED-EMR- OBJ-....)	<ol style="list-style-type: none">1. To gain skills, experience and best practice ability in emergency medicine approaches within the scope of the national ÇEP2. To gain sufficient knowledge, skills and attitudes about evaluating the symptoms and findings of patients admitted to the emergency department, creating / implementing / monitoring a treatment plan, and asking for consultation when necessary.
Aims (MED-EMR- AIM-....)	<ol style="list-style-type: none">1. To be able to take the history of the patients who applied to the emergency department2. To be able to make emergency examinations of patients who apply to the emergency department3. Recognizing and responding to emergencies4. To be able to explain the principles of differential diagnosis, diagnosis and treatment of patients admitted to the emergency department, and to triage if necessary.5. To be able to perform emergency intervention of patients with multiple trauma admitted to the emergency department
Learning Outcomes (MED-EMR- LO-....)	<ol style="list-style-type: none">1. Can take the history of the patients admitted to the emergency service.2. Can make emergency examinations of the patients who apply to the emergency service.3. Recognize and intervene in emergency situations.4. Can explain the principles of differential diagnosis, diagnosis and treatment of patients admitted to the emergency service, and make triage if necessary.5. Can perform emergency intervention of patients with multiple trauma admitted to the emergency department

PHASE V

EMERGENCY MEDICINE CLERKSHIP

MATRIX SHOWING THE RELATIONSHIP BETWEEN OBJECTIVES-AIMS-LEARNING OUTCOMES and THE COURSE SCHEDULE

COURSE SUBJECT	OBJECTIVES-AIMS and LEARNING OUTCOMES
Introduction of Emergency Medicine	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 4 MED-EMR-LO- 4
Basic Life Support	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 3,5 MED-EMR-LO- 3,5
Advanced Cardiac Life Support	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 3,5 MED-EMR-LO- 3,5
Airway Management	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 3,5 MED-EMR-LO- 3,5
Management of patient with chest pain	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Management of arrhythmias in emergency department	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 3,4 MED-EMR-LO- 3,4
Cardiac failure and Cardiogenic shock	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
General management of poisoned patient, organophosphate poisoning, mushroom poisoning, Acetaminophen, Antidepressants, Salicylate, Nonsteroidal Anti-Inflammatory Drug Poisonings, Alcohol, Opioid, Benzodiazepine Poisoning, CO poisoning	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4

General management of Dyspneic patient	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Neurologic emergencies	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Environmental Injuries	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Shock	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Hypertensive Emergencies	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Management of patient with multiple trauma, head trauma, toracic trauma, abdominal trauma, vertebral trauma	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 5 MED-EMR-LO- 5
Gastrointestinal Emergencies	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
General Management of Abdominal Pain in the Emergency Department	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Sepsis	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 1,2,3,4 MED-EMR-LO- 1,2,3,4
Blood Gas Analysis in ED	MED-EMR-OBJ- 1,2 MED-EMR-AIM- 3,4 MED-EMR-LO- 3,4

Electrolyte Disorders

MED-EMR-OBJ- 1,2

MED-EMR-AIM- 1,3,4

MED-EMR-LO- 1,3,4

PHASE V

EMERGENCY MEDICINE CLERKSHIP

COURSE SUBJECTS RELATED TO PHASE I-II-III and IV

Basic Life Support

Advanced Cardiac Life Support

Airway Management

Management of patient with chest pain

Management of arrhythmias in emergency department

Cardiac failure and Cardiogenic shock

General management of poisoned patient, organophosphate poisoning, mushroom poisoning, Acetaminophen, Antidepressants, Salicylate, Nonsteroidal Anti-Inflammatory Drug Poisonings, Alcohol, Opioid, Benzodiazepine Poisoning, CO poisoning

General management of Dyspneic patient

Neurologic emergencies

Environmental Injuries

Shock

Hypertensive Emergencies

Management of patient with multiple trauma, head trauma, thoracic trauma, abdominal trauma, vertebral trauma

Gastrointestinal Emergencies

General Management of Abdominal Pain in the Emergency Department

Sepsis

Blood Gas Analysis in ED

Electrolyte Disorders

E. ADDITIONAL INFORMATION

Duties and responsibilities of students

1. During the course program (if no change is notified by the relevant faculty member during the clerkship period), students are expected to fully present for theoretical or practical application. According to the regulation, there is an attendance requirement of 70% in theoretical courses and 80% in applied courses in Phase V.
2. Although there is no directive of the medical faculty regarding dress, all students are expected to perform personal care and dress with a style and care worthy of a physician candidate during all practical and theoretical training hours.
3. It is expected to be worn a white coat in all practical trainings.

Recommended Reading/ Studying materials

1. Tintinallis Emergency Medicine A Comprehensive Study Guide, 9th Edition
2. Clinical Emergency Medicine (Lange)
3. Rosen's Emergency Medicine A Comprehensive Study Guide, 8th
4. Clinical features and diagnosis of acute aortic dissection – UpToDate
5. Cander Acil Tıp , Temel Başvuru Kitabı

**F. ASSESSMENT METHOD(S)
CLERKSHIP FINAL EXAM EVALUATION**

* It is compulsory to get at least 60 points from the written exam in order to take the practical exams in the clerkship exams.

** With the condition of having at least 60 points in each stage of the clerkship exams, the final success grade is calculated as the arithmetic average of each stage.

Exam type	Explanation (if any)	Contribution Value (%)
Multiple choice questions	Multiple choice questions	100
Total		100

**G. ASSESSMENT METHOD(S)
CLERKSHIP MAKE-UP EXAM EVALUATION:**

* It is compulsory to get at least 60 points from the written exam in order to take the practical exams in the clerkship exams.

** With the condition of having at least 60 points in each stage of the clerkship exams, the final success grade is calculated as the arithmetic average of each stage.

Exam type	Explanation (if any)	Contribution Value (%)
Multiple choice questions,		100
Total		100

H. DEPARTMENT OF EMERGENCY MEDICINE STUDENT CLERKSHIP LOG BOOK:

STUDENT NAME SURNAME:

NUMBER:

CLERKSHIP TERM:

Turn of Duty

Signature

.../.../....

.../.../....

PRACTICE	TEACHING STAFF (SIGNATURE)
Taking History	
Taking History	
Taking History	
Physical Examination	
Physical Examination	
Physical Examination	

DECISION

Sufficient

Insufficient

**Head of the Department
or
Supervisor of Clerkship**

Signature

I.CHANGES TO THE PREVIOUS YEAR OF EDUCATION

Are there any changes in the course schedule compared to previous year?	YES (2)
*Reasons for these changes	<ol style="list-style-type: none">1. Changes Based on Student Feedback2. Changes Based on Faculty Member Feedback3. Changes Based on Graduate Feedback4. Reasons based on the Feedback of External Stakeholders5. Changes Made According to the Academic Year Program Evaluation Report
Are there any changes in the Clerkship guide and log book?	NO
Are there any changes in the objectives-aims-learning outcomes of the clerkship program?	NO
Are there any changes in the scoring of Medical Faculty Clerkship -Program Outcomes Matrix?	NO

Medical Faculty Clerkship -Program Outcomes Matrix*

The Name of the Clerkship	Py1	Py2	Py3	Py4	Py5	Py6	Py7	Py8	Py9	Py10	Py11	Py12	Py13
Emergency Medicine	5	5	5	5	4	4	5	4	3	1	2	2	2

*** Will be completed according to the following program outcomes. (Score from 0 to 5.)**

1- To have detailed, updated and advanced level of information in the field of basic, clinical, and surgical medical sciences.

2- To be able to use the advanced theoretical and practical knowledge gained from basic, clinical, and surgical medical sciences To perform the first assessment of the patient encountered, to reveal differential diagnosis, ask for the necessary tests, to prescribe, arrange treatment plans, to plan disease management and to carry out post-mortem operations.

3-To communicate effectively with patients and patients' relatives and with units required according to the medical requirements. To inform people and organizations about issues related to the health field; transfer thoughts and suggestions verbally and written regarding the issue.

4- To take responsibility as an individual and as a team member to solve complex and unpredictable problems encountered in clinical practice, besides to construct independently, to develop a solution method, to solve and evaluate the results. To be able to reveal the public health problems, to apply and explain individual, organizational, social development ways for effective and efficient health services.

5- Planning and managing the activities related to the professional development of employees working under the responsibility of them.

6- To know and apply the laws and regulations related to health care.

7- To examine the concepts and ideas concerning basic, clinical and surgical medical sciences through scientific methods, to interpret and evaluate data, to identify problems, to be able to analyze, and develop solutions based on evidence and research.

8-To have scientific and ethical values when collecting, interpreting, disseminating and implementing data related to the health field, and also to teach these values and to check them.

9-To monitor current information and communicate with colleagues in the field by using a foreign language

10- To use computer software, information and communication technologies at a level required in the field

11- To value the universality of social rights, gain social justice consciousness, to have sufficient consciousness of environmental protection and occupational safety and quality management processes.

12-To gain the lifelong learning skills and to monitor the latest developments from the professional aspect.

13- To fulfill the responsibilities arising from the humanitarian, social and cultural values.

2021 - 2022 ACADEMIC YEAR

PHASE V

EMERGENCY MEDICINE CLERKSHIP

GROUP ENG

TERM LENGTH: 2 WEEK

31/08/2021 - 10/09/2021

First Week

Date	Time	T* / P*	ÖM*/TD*	UÇEP Clause	UÇEP Learning Degree	Topic of the Lecture	Lecturer
Tuesday 31.08.2021	08:30 - 09:20	T				Introduction of Emergency Medicine	Dr. Öğr. Üyesi Kıvanç Karaman
	09:30 - 10:20	T		174	A	Basic Life Support	Dr. Öğr. Üyesi Kıvanç Karaman
	10:30 - 11:20	T		174	A	Basic Life Support	Dr. Öğr. Üyesi Kıvanç Karaman
	11:30 - 12:20	T		174	A	Advanced Cardiac Life Support	Dr. Öğr. Üyesi Kıvanç Karaman
	13:30 - 14:20	T		174	A	Advanced Cardiac Life Support	Dr. Öğr. Üyesi Kıvanç Karaman
	14:30- 15:20	T		288	A	Airway Management	Dr. Öğr. Üyesi Kıvanç Karaman
	15:30 - 16:20	T		288	A	Airway Management	Dr. Öğr. Üyesi Kıvanç Karaman
	16:30 - 17:20	P				Free hour- library	
Wednes day 01.09.2021	08:30 - 09:20	T		15, 29, 199, 222, 253, 270	ÖnT, T, A, K, İ	Management of patient with chest pain	Doç. Dr. Yalçın Gölcük
	09:30 - 10:20	T		15, 29, 199, 222, 253, 270	ÖnT, T, A, K, İ	Management of patient with chest pain	Doç. Dr. Yalçın Gölcük
	10:30 - 11:20	T		168	T, A, İ	Management of Arrhythmias in Emergency Department	Doç. Dr. Yalçın Gölcük
	11:30 - 12:20	T		168	T, A, İ	Management of Arrhythmias in Emergency Department	Doç. Dr. Yalçın Gölcük

	13:30 - 14:20	P				Using Defibrillator	Doç. Dr. Yalçın Gölcük
	14:30- 15:20	P				Using Defibrillator	Doç. Dr. Yalçın Gölcük
	15:30 - 16:20	T		8, 169	T, A, K, İ	Cardiac Failure and Cardiogenic Shock	Doç. Dr. Yalçın Gölcük
	16:30 - 17:20	T		8, 169	T, A, K, İ	Cardiac Failure and Cardiogenic Shock	Doç. Dr. Yalçın Gölcük
Thursday 02.09.2021	08:30 - 09:20	T		8, 26, 35, 52, 155, 200, 204, 257, 270, 288, 316	ÖnT, A, K, TT, İ	General Management of Dyspneic Patient	Doç. Dr. Yalçın Gölcük
	09:30 - 10:20	T		8, 26, 35, 52, 155, 200, 204, 257, 270, 288, 316	ÖnT, A, K, TT, İ	General Management of Dyspneic Patient	Doç. Dr. Yalçın Gölcük
	10:30 - 11:20	T		8, 26, 35, 52, 155, 200, 204, 257, 270, 288, 316	ÖnT, A, K, TT, İ	General Management of Dyspneic Patient	Doç. Dr. Yalçın Gölcük
	11:30 - 12:20	T		8, 26, 35, 52, 155, 200, 204, 257, 270, 288, 316	ÖnT, A, K, TT, İ	General Management of Dyspneic Patient	Doç. Dr. Yalçın Gölcük
	13:30 - 14:20	T		8, 29, 101, 156, 271,277	ÖnT, A, K, T, TT, İ	Hypertensive emergencies	Doç. Dr. Yalçın Gölcük
	14:30- 15:20	T		8, 29, 101, 156, 271,277	ÖnT, A, K, T, TT, İ	Hypertensive emergencies	Doç. Dr. Yalçın Gölcük
	15:30 - 16:20	P				Basic Life Support	Dr. Öğr. Üyesi Kivanç Karaman
	16:30 - 17:20	P				Advanced Cardiac Life Support	Dr. Öğr. Üyesi Kivanç Karaman

Friday 03.09.2021	08:30 - 09:20	T	ÖM	90, 161, 282, 306,326	A, ÖnT, TT, T, K	Environmental Injuries	Dr. Öğr. Üyesi Ahmet Demir
	09:30 - 10:20	T	ÖM	90, 161, 282, 306,326	A, ÖnT, TT, T, K	Environmental Injuries	Dr. Öğr. Üyesi Ahmet Demir
	10:30 - 11:20	T	ÖM	90, 161, 282, 306,326	A, ÖnT, TT, T, K	Environmental Injuries	Dr. Öğr. Üyesi Ahmet Demir
	11:30 - 12:20	T	ÖM	90, 161, 282, 306,326	A, ÖnT, TT, T, K	Environmental Injuries	Dr. Öğr. Üyesi Ahmet Demir
	13:30 - 14:20	P				Airway Management	Dr. Öğr. Üyesi Ahmet Demir
	14:30- 15:20	P				Airway Management	Dr. Öğr. Üyesi Ahmet Demir
	15:30 - 16:20	T		297	A	Shock	Dr. Öğr. Üyesi Kıvanç Karaman
	16:30 - 17:20	T		297	A	Shock	Dr. Öğr. Üyesi Kıvanç Karaman

Second Week

Date	Time	T* / P*	ÖM*/ TD*	UÇEP Clause	UÇEP Learning Degree	Topic of the Lecture	Lecturer
Monday 06.09.2021	08:30 - 09:20	T	ÖM	94, 156, 190, 234, 306	T,A,K	Management of patient with multiple trauma	Doç. Dr. Yalçın Gölcük
	09:30 - 10:20	T	ÖM	94, 156, 190, 234, 306	T,A,K	Management of patient with multiple trauma	Doç. Dr. Yalçın Gölcük
	10:30 - 11:20	T	ÖM	166	A	Head Trauma	Doç. Dr. Yalçın Gölcük
	11:30 - 12:20	T	ÖM	166	A	Head Trauma	Doç. Dr. Yalçın Gölcük
	13:30 - 14:20	T		258	A	Toracic Trauma	Doç. Dr. Yalçın Gölcük
	14:30- 15:20	T		175	A	Abdominal Trauma	Doç. Dr. Yalçın Gölcük

	15:30 - 16:20	T		175	A	Abdominal Trauma	Doç. Dr. Yalçın Gölcük
	16:30 - 17:20	T		234	A	Vertebral trauma	Doç. Dr. Yalçın Gölcük
Tuesday 07.09.2021	08:30 - 09:20	T		20,44,149,34 1	T,A,K,İ	General Management of Poisoned Patient	Dr. Öğr. Üyesi Kıvanç Karaman
	09:30 - 10:20	T		20,44,149,34 1	T,A,K,İ	General Management of Poisoned Patient	Dr. Öğr. Üyesi Kıvanç Karaman
	10:30 - 11:20	T		149, 341	T,A,K,İ	Acetaminophen, Antidepressants, Salicylate, Nonsteroidal Anti-Inflammatory Drug Poisonings	Dr. Öğr. Üyesi Kıvanç Karaman
	11:30 - 12:20	T		149, 341	T,A,K,İ	Acetaminophen, Antidepressants, Salicylate, Nonsteroidal Anti-Inflammatory Drug Poisonings	Dr. Öğr. Üyesi Kıvanç Karaman
	13:30 - 14:20	T		44, 341	A,K	Organophosphate Poisoning, Mushroom Poisoning	Dr. Öğr. Üyesi Kıvanç Karaman
	14:30- 15:20	T		44, 341	A,K	Organophosphate Poisoning, Mushroom Poisoning	Dr. Öğr. Üyesi Kıvanç Karaman
	15:30 - 16:20	T		20, 149, 341	T,A,K,İ	Alcohol, Opioid, Benzodiazepine Poisoning, CO poisoning	Dr. Öğr. Üyesi Kıvanç Karaman
	16:30 - 17:20	T		20, 149, 341	T,A,K,İ	Alcohol, Opioid, Benzodiazepine Poisoning, CO poisoning	Dr. Öğr. Üyesi Kıvanç Karaman

Wednes day 08.09.2021	08:30 - 09:20	T	ÖM	14, 16, 30, 96, 151, 187, 254	ÖnT, A, T,	General Management of Abdominal Pain in the Emergency Department	Dr. Öğr. Üyesi Ahmet Demir
	09:30 - 10:20	T	ÖM	14, 16, 30, 96, 151, 187, 254	Ön T-T-A	General Management of Abdominal Pain in the Emergency Department	Dr. Öğr. Üyesi Ahmet Demir
	10:30 - 11:20	T	ÖM	24, 27, 108, 254, 315,	Ön T-T-A	Gastrointestinal Emergencies	Dr. Öğr. Üyesi Ahmet Demir
	11:30 - 12:20	T	ÖM	24, 27, 108, 254, 315,	Ön T-T-A	Gastrointestinal Emergencies	Dr. Öğr. Üyesi Ahmet Demir
	13:30 - 14:20	T	ÖM	45, 66, 100, 103, 116, 154, 156, 164, 189	A, ÖnT, T, K, i	Neurologic Emergencies	Dr. Öğr. Üyesi Ahmet Demir
	14:30- 15:20	T	ÖM	45, 66, 100, 103, 116, 154, 156, 164, 189	A, ÖnT, T, K, i	Neurologic Emergencies	Dr. Öğr. Üyesi Ahmet Demir
	15:30 - 16:20	T	ÖM	97, 153, 216, 278	ÖnT, T, A	Sepsis	Dr. Öğr. Üyesi Ahmet Demir
	16:30 - 17:20	T	ÖM	97, 153, 216, 278	ÖnT, T, A	Sepsis	Dr. Öğr. Üyesi Ahmet Demir
Thursday 09.09.2021	08:30 - 09:20	T	ÖM	34	A	Blood Gas Analysis in ED	Dr. Öğr. Üyesi Kıvanç Karaman
	09:30 - 10:20	T	ÖM	34	A	Blood Gas Analysis in ED	Dr. Öğr. Üyesi Kıvanç Karaman
	10:30 - 11:20	T	ÖM	284	T,A,K	Electrolyte Disorders	Dr. Öğr. Üyesi Kıvanç Karaman
	11:30 - 12:20	T	ÖM	284	T,A,K	Electrolyte Disorders	Dr. Öğr. Üyesi Kıvanç Karaman
	13:30 - 14:20	P				Practise	
	14:30- 15:20	P				Practise	

	15:30 - 16:20	P				Practise	
	16:30 - 17:20	P				Practise	
Friday 10.09.2021	08:30 - 09:20	P				General Review	All Academics
	09:30 - 10:20	P				THEORETICAL EXAM	All Academics
	10:30 - 11:20	P				THEORETICAL EXAM	All Academics
	11:30 - 12:20	P				THEORETICAL EXAM	All Academics
	13:30 - 14:20	T				THEORETICAL EXAM	All Academics
	14:30- 15:20	T				THEORETICAL EXAM	All Academics
	15:30 - 16:20	T				THEORETICAL EXAM	All Academics
	16:30 - 17:20	T				FEEDBACK INTERVIEW	All Academics

Total	Teorical (T)	57
	Practice (P)	14

ÖM: Learner Centered / **TD:** Community-Based

• **Note:** Advisory hour should be written every week between 12:30 and 13:20 on Mondays and Tuesdays.

Checklist	
	1. Have the clerkship guide and log book been filled?
	2. Has the matrix showing the relationship between the aims, objectives and learning outcomes and the courses been filled in?
	3. Has the vertical integration matrix of Phase 5 with previous periods been filled in?
	4. Has the clerkship program been completed? Has the UÇEP item(clause) and learning level been updated according to UÇEP 2020?
	5. Has the advisory hour been scheduled between 12:30 and 13:20 every week on Mondays and Tuesdays?

	6. Are public holidays left blank in the program?
	7. Is every week on Monday (13:30-17:20) between 13 September 2021 and 14 January 2022 left blank for the elective clerkship?
	8. Has the Core Diseases Excel file been updated according to UÇEP 2020?
	9. Has the Basic Medicine Practices Excel file been updated according to UÇEP 2020?